

Instruction and Goals for Quoting a Tech Data Package (TDP) Under the Aging Systems and Sustainment and Enabling Technologies (ASSET) Program

Oklahoma State University Enterprise Center LLC is under contract with the Defense Logistics Agency (DLA) to source problems parts needed by DLA that do not have technical data for the purpose of offering soliciting production quotes. The instructions below provide specific guidelines for firms interested in producing a TDP and providing production quotes to DLA.

- (1) Review the part/s characteristics posted on the ASSET web page, www.asset.okstate.edu/internal.htm and determine if the part/s are within your current capabilities that will result in a complete TDP according to the guidelines posted on the ASSET web page, <http://www.asset.okstate.edu/data/OSU%20CIED%20Tech%20Data%20Preparation.pdf>
- (2) Notify Bob Goodloe, bob.goodloe@okstate.edu, or Ralph Voss, Ralph.voss@okstate.edu, if you are interested in quoting the TDP and production quotes within the timelines requested on each part. We are requesting that your quote be returned to us **within 1 week**.

Production quotes should be for quantities of 5, 10, 20, 40 and should not be based solely on the last purchase, or purchase history. In many cases DLA is sourcing this part to us because they feel they can save money by creating a TDP and going to open solicitation.

You are **encouraged to submit a SARS package at your own expense** with your TDP package in order to become a qualified vendor on the part. This will take a bit of your time, but you have most of the work done in creating the TDP. **This cost should not be included in the cost of the TDP.**

<http://www.asset.okstate.edu/internal.htm>

Material Analysis is part of the TDP process. In most cases we have to return the part to DLA. If the part is destroyed in the material analysis process we must return the leftover parts to DLA. You are responsible to communicate this to the lab analyzing the material.

- (3) We will deliver the part to your facility and review these guidelines.